

# Diversity, Equity and Inclusion Policy

(PC1.15)



# **Policy Statement**

A diverse workforce is one that recognises and embraces the value that different people can bring to an organisation.

Integrated Research Limited (IR) aims to create an inclusive environment in which diverse experiences, perspectives and backgrounds are valued and utilised.

The Board believes that a diverse workforce participation at all levels broadens the pool for recruitment of high-quality employees, enhances employee retention, encourages greater innovation and improves corporate image and reputation which will ultimately enrich corporate performance and enhance shareholder value.

This Diversity, Equity and Inclusion Policy reflects IR's commitment to workplace Diversity and compliance with the Australian Securities Exchange (ASX) Corporate Governance Council's Corporate Governance Principles and Recommendations.

### Scope

This policy applies to all employees, contractors and contributors across all regions in which we operate. It is integral to our organisational culture, guiding our practices in recruitment, talent management, training, and day-to-day operations.

## **Definitions**

- **Diversity**: The presence of differences that include, but are not limited to, race, ethnicity, gender, gender identity, sexual orientation, inter-sex status, age, disability, religion, nationality, socioeconomic status, education, relationship status, family and caring responsibilities, veteran status and life experiences.
- Equity: Equity acknowledges that people have unequal starting places and that there are varying levels of
  advantage and disadvantage in our workplace and community. It requires us to remove barriers and take account
  of those differences to ensure fair and accessible design of structures, systems, and processes to level the playing
  field
- **Inclusion**: The practice of creating environments where all individuals feel welcomed, respected, supported, and valued, and where they have the opportunity to fully participate and contribute to the company's success.

# **Promoting Diversity**

IR promotes a diverse workplace by aiming to ensure that all employees and applicants for employment are fairly considered according to their skills, abilities and qualifications.

The following initiatives have been adopted by IR to assist with improving gender diversity:

- a. Communicating the IR Diversity Policy to all employees.
- b. Creating a culture of inclusion by ensuring that our policies, programs and practices enable our people to feel respected, valued for their contribution and empowered to reach their full potential



- c. Recruiting, hiring, promoting, and developing employees from diverse backgrounds and experiences to better reflect the communities we serve and create a more innovative and effective workforce.
- d. Treating everyone with dignity and respect.
- e. Ensuring compliance with all relevant legislation.
- f. Building and maintaining a safe work environment by taking action against inappropriate workplace and business behaviour (including discrimination, harassment, bullying, victimisation and vilification).
- g. Developing flexible work practices, as defined by our workplace practices, to meet the differing needs of our employees at different stages of their life cycle in the context of business requirements.
- h. Regularly reviewing pay equity to address any gender gaps.
- i. Ensuring equal employment opportunity where equal treatment is given to employment, training, promotion, compensation, and individual opportunity and success is open to all regardless of their gender, race, age and/or other characteristics.
- j. Providing ongoing training and development opportunities to increase awareness and understanding of Diversity Inclusion and Equity, and to improve skills in working with people from diverse backgrounds.

# **Roles and Responsibilities**

The Board is responsible for establishing and monitoring IR's overall Diversity strategy and policy. IR's Nomination and Remuneration Committee is responsible for:

- Reviewing, noting, and monitoring the effectiveness of the Diversity Policy.
- Recommending to the Board, measurable objectives for achieving gender diversity in the composition of the board, senior executives and the workplace generally.
- Annually assessing the measurable objectives and the progress in achieving them.
- Reviewing the remuneration by gender and report this information to the Board.
- Annually reviewing and reporting to the Board on the proportion of women in the IR workforce at three levels
  in the organisation (Board level, senior management, and the whole organisation), including benchmarking the
  data against relevant industry standards where possible.
- Conducting all Board appointment processes in a manner that promotes Diversity, including establishing a structured approach for identifying a pool of candidates, using external experts where necessary.

#### Managers Responsibilities:

- Implementing this policy as part of their day-to-day management of employees and in applying policies and practices in a fair and equitable way.
- Recognising unacceptable behaviour and taking immediate, appropriate action.



#### **Employees Responsibilities:**

- Implementing this policy in their day-to-day work and their dealings with colleagues and customers.
- Notifying their [manager, senior management or head of Human Resources] of any concerns with regard to the conduct of other employees

## **Publication of the Policy and our Progress**

This Diversity, Equity and Inclusion Policy will be made available to all directors and employees of the company and to its shareholders. A copy of this Diversity Policy can be found on the Company's website.

We will provide information in the Company's Corporate Governance Statement regarding:

- a. key features of this policy;
- b. our measurable objectives for achieving gender diversity and our progress towards achieving them if measurable objectives have been established; and
- c. either:
  - i. the proportion of men and women on the Board, in senior executive positions and across the whole workforce (including how the Company has defined 'senior executive' for these purposes); or
  - ii. the Company's most recent "Gender Equality Indicators" as defined in and published under the Workplace Gender Equality Act.

## Review

The Board will review this policy annually to ensure that it remains appropriate for the business. This policy may be amended by resolution of the Board.



# **Document Information**

## **Document Control**

Revision	Date (month year)	Role	Description of Change
	January 2023	Chief People Officer	Commencement
	July 2025	Company Secretary & Chief People Officer	Annual review

## **Document Review/Approval**

Role	Date (month year)	Action
People & Culture Business Partner	September 2024	Reviewer
Company Secretary & Chief People Officer	July 2025	Reviewers